

**COUNCIL ON ANESTHESIOLOGIST ASSISTANTS
MAY 27, 2016**

PRESENT: Michael Bottcher, MD (*via GoToMeeting*); Jay Mesrobian, MD (*via GoToMeeting*); Marcy Salzer; Bob Stupi (*via GoToMeeting*)

EXCUSED: Kenneth Simons

STAFF: Tom Ryan, Executive Director; and Nifty Lynn Dio, Bureau Assistant

CALL TO ORDER

Jay Mesrobian, Chair, called the meeting to order at 10:02 a.m. A quorum of four (4) members was confirmed.

ADOPTION OF AGENDA

MOTION: Jay Mesrobian moved, seconded by Marcy Salzer, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Robert Stupi moved, seconded by Marcy Salzer, to approve the minutes of January 13, 2015 as published. Motion carried unanimously.

ELECTION OF OFFICERS

COUNCIL CHAIR

NOMINATION: Jay Mesrobian nominated Michael Bottcher for the Office of Council Chair.

Tom Ryan called for nominations three (3) times.

Michael Bottcher was elected as Chair by unanimous consent.

VICE CHAIR

NOMINATION: Jay Mesrobian nominated Marcy Salzer for the Office of Vice Chair.

Tom Ryan called for nominations three (3) times.

Marcy Salzer was elected as Vice Chair by unanimous consent.

2016 ELECTION RESULTS	
Council Chair	Michael Bottcher
Vice Chair	Marcy Salzer

LIAISON APPOINTMENTS

2016 LIAISON APPOINTMENTS	
Credentialing Liaison(s)	Marcy Salzer Alternate – Robert Stupi

Legislative Liaison	Michael Bottcher Alternate – James Mesrobian
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MOTION: Jay Mesrobian moved, seconded by Robert Stupi, to affirm the Chair's appointment of liaisons for 2016. Motion carried unanimously.

DELEGATION MOTIONS

Delegated Authority for Urgent Matters

MOTION: Marcy Salzer moved, seconded by Jay Mesrobian, that, in order to facilitate the completion of assignments between meetings, the Council delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Council, to appoint liaisons to the Department to act in urgent matters, make appointments to vacant liaison, panel and committee positions, and to act when knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.

Document Signature Delegation

MOTION: Jay Mesrobian moved, seconded by Marcy Salzer, to delegate authority to the Chair or chief presiding officer, or longest serving member of the Council, by order of succession, to sign documents on behalf of the Council. In order to carry out duties of the Council, the Chair, chief presiding officer, or longest serving member of the Council, has the ability to delegate this signature authority for purposes of facilitating the completion of assignments during or between meetings. The Chair, chief presiding officer, or longest serving member of the Council delegates the authority to Executive Director or designee to sign the name of any Council member on documents as necessary and appropriate. Motion carried unanimously.

Credentialing Authority Delegations

MOTION: Jay Mesrobian moved, seconded by Michael Bottcher, to delegate authority to Council liaison(s) authority to advise the Department and the Board on all issues related to credentialing matters. Licenses that meet the criteria of Rule and Statute may be issued by DSPS under the delegated authority outlined by the Medical Examining Board regarding the Council's credentialing advisory authority. Potential denial decisions should be referred to the full Board for final determination. Motion carried unanimously.

Travel Delegation

MOTION: Michael Bottcher moved, seconded by Jay Mesrobian, to authorize the Chair, chief presiding officer, or longest serving member of the Council to approve all Council travel. Motion carried unanimously.

ADJOURNMENT

MOTION: Marcy Salzer moved, seconded by Michael Bottcher, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:53 a.m.